

# Wascana Centre

## Public Engagement and Master Plan Renewal 2022/2023



## Overall Engagement Objectives

To provide the public at large and stakeholders with opportunities to give meaningful input throughout the process of the 2022/2023 Wascana Centre Master Plan Review and Renewal, based on the updated Provincial Capital Commission policies and procedures (601, 601.2, 601.3).

## Master Plan Review and Renewal Background

The Provincial Capital Commission (PCC) provides enhanced visitor experiences and educational programming in Wascana Centre and at Government House to inspire pride in Saskatchewan's Capital City while focusing on stewardship and operating Wascana Centre.

The Master Plan is the key administrative and framework document for Wascana Centre. The Master Plan encompasses the activities, land use, and long-term objectives of the PCC for Wascana Centre. The Master Plan must address legislated requirements and ensure the sustainability of Wascana Centre.

## Public Participation Plan Overview

### Context

The DTAH and Praxis team will be working with the PCC on a Master Plan Review and Renewal for Wascana Centre as an update on the current 2016 Master Plan. The Master Plan Review and Renewal will include opportunities for public participation at specific milestones throughout the process. The Public Participation Plan identifies how the public and stakeholders will be engaged, the approach for each engagement at each stage of the process, as well as the specific engagement activities and timing. The Public Participation Plan draft will receive input from the Master Plan Public Advisory Committee (MPPAC) and final approval by the PCC Board of Directors (PCC Board). Once approved, the Public Participation Plan will provide the roadmap for all public and stakeholder engagement throughout the Master Plan Review and Renewal process.

The DTAH and Praxis team will use the International Association of Public Participation (IAP2) spectrum of public participation and other culturally appropriate approaches to establish clarity with PCC on the project's promise to those that are engaged. The public may be at different points on the spectrum throughout the four stages of the Master Plan Review and Renewal (see Figure 1).

## Purpose

The purpose of the Public Participation Plan is to:

- Identify when and how the public will be engaged throughout the Master Plan Review and Renewal process
- Identify the engagement approach for Stages 1, 2, 3 and 4 of the Master Plan Review and Renewal
- Identify where on the IAP2 spectrum of public participation the public is situated in each stage of the Master Plan Review and Renewal
- Identify target audiences to be contacted and how they best can be reached
- Collate all public participation activities for the Master Plan Review and Renewal process into one planning document, allowing the MPPAC to help co-create the finalized Public Participation Plan (PPP) and provide a check and balance at each stage of the Master Plan Review and Renewal
- Ensure clarity of engagement intent, activities, and timelines that will be communicated to the public and other stakeholders through the Communication Plan for the Public Participation Plan
- Identify the review process timelines and the resources available to implement the strategy
- Determine the method of reporting the results of public participation and reporting how feedback will be utilized
- Ensure all other requirements of PCC policies and procedures (601, 601.2, 601.3) are met in the public participation process

## Principles

Public participation for the Master Plan Review and Renewal is informed by several guiding principles. These principles will ensure public participation occurs in a respectful and constructive manner. The guiding principles are:

- *Transparent and Accountable*: Public participation will be well-defined in terms of the public input to be gathered and the use of that input to guide decision-making; the results of public participation activities will be publicly accessible.
- *Provincial Perspectives*: Public participation will incorporate a broad range of provincial perspectives—community-based, local, and regional—in the development process wherever possible.
- *Time Sensitive*: the public will be provided with adequate notice to participate in the engagement process and will be consulted early in the process to be considered in decision-making; public notice of decisions of PCC will be shared without delay.
- *Meaningful*: Public participation will be genuine and for the purpose of assisting PCC in decision-making before final determinations are completed.
- *Inclusive and Accessible*: Public participation will involve as broad a range of communities, stakeholders, and individuals as possible, especially those directly impacted by a decision, and will be accessible to individuals and groups, providing multiple methods for the public to participate.
- *Mutually Respectful and Understandable*: Public participation will be cooperative and aim to achieve a solid mutual understanding of the issues, goals, and expectations of all parties involved; it is recognized that public participation may not always end in agreement, however, the goal is to obtain a better understanding of all opinions.
- *Consistent*: The public participation process will seek to be consistent for all proponents; depending on the project, public participation plans may vary depending on the nature, size, and scope of the project.
- *Innovative and Continuously Improving*: Public participation initiatives will be continuously evaluated with the purpose of improving procedures and processes.

## Goals and Objectives

The goals and objectives of public participation are as follows:

Our Goals	Our Objectives
1. Inform the public and stakeholders about Wascana Centre, the purpose of a Master Plan, and the Master Plan Review & Renewal process.	<ul style="list-style-type: none"> <li>○ Share easily digestible information with the public and stakeholders to create understanding and facilitate meaningful discussion.</li> <li>○ Provide ample opportunity for the public and stakeholders to receive information through leveraging various modes of communication and ensuring information is accessible. E.g., Information is easy to access and available for an adequate length of time.</li> </ul>
2. Consult the public on key topics and issues related to the Master Plan Renewal process.	<ul style="list-style-type: none"> <li>○ Create opportunities for the public and stakeholders to learn, ask questions, have discussions, and share feedback on key topics and issues related to the Master Plan Review &amp; Renewal process.</li> <li>○ Consult the public and stakeholders in the identification of key topics and issues related to the Master Plan Review &amp; Renewal.</li> <li>○ Consult the public and stakeholders on strategic considerations identified by PCC.</li> </ul>
3. Establish clear expectations for the process and potential outcomes.	<ul style="list-style-type: none"> <li>○ Compose clear key messages to support the Master Plan Review &amp; Renewal process and outline what outcomes are possible through engaging with the public and stakeholders.</li> <li>○ Manage expectations by explaining the IAP2 spectrum of public participation and situating engagement activities along this spectrum.</li> <li>○ Identify the engagement promises of recording feedback, sharing feedback summaries, and producing reports that demonstrate how feedback was considered throughout the process.</li> </ul>
4. Consider accessibility, inclusivity, diversity, and equity throughout engagement and communication with the public and stakeholders.	<ul style="list-style-type: none"> <li>○ Consider diverse stakeholders and stakeholder groups that would be potentially interested in engaging in the Master Plan Review &amp; Renewal process. Ensure steps are taken to be inclusive of those groups, including reaching them with appropriate communication activities.</li> </ul>
5. Report back what was heard and what was done.	<ul style="list-style-type: none"> <li>○ Build trust, buy-in, and potential champions by sharing what was heard and how it may be considered in the update of the Master Plan.</li> </ul>

Figure 1

## Stakeholder Groups

Stakeholders for the PCC Public Engagement and Master Plan Review and Renewal include:

### The Public at Large

- All residents of the City of Regina and surrounding area.
- Other interested members of the public in Saskatchewan.
- Stakeholder groups, including:
  - Community associations
  - Indigenous groups
  - Non-profit associations
  - Businesses, property owners and lessees in Wascana Centre and near Wascana Centre (within 100 metres of boundaries)
  - Provincial government agencies, municipal organizations and agencies, and post-secondary institutions
  - Wascana Centre user groups

## Engagement Approach

The Master Plan Review and Renewal engagement process will include opportunities for the Saskatchewan public at large and stakeholders to participate in a meaningful way. DTAH and Praxis will work with PCC Administration, MPPAC, and the PCC Board to confirm where the public is situated on the IAP2 spectrum of public participation at each stage of the review and renewal process. This will ensure that engagement does not build unrealistic expectations for the process or its outcome. DTAH and Praxis will gain input and feedback from a broad range of public participants and ensure all public engagement is conducted with an IDEA (inclusion, diversity, equity, accessibility) lens.

Engagement Activity	Engagement Purpose/Intent	Timing	IAP2 Spectrum
Stage 1 – Assessment of Current Conditions			
<p><b>One-on-One Interviews with Indigenous Community leaders</b> (In-Person/Virtual)</p>	<p>Gain an understanding of key topics and issues from the perspective of leaders in the Indigenous Community.</p> <p>Seek referrals to Indigenous organizations and follow up to invite these organizations to participate in engagement activities.</p>	<p>Weeks of January 2, 2023 – February 13, 2023</p>	<p>Consult</p>
<p><b>Indigenous Community Members Meeting #1</b> (In-Person) <u>Content:</u> “Key Topics and Issues” <u>Delivery:</u> In-Person <u>Timing:</u> 2-hour come and go [5:00pm – 7:00pm, to be confirmed in notice material] <u>Location:</u> To be confirmed in notice material [mâdawêyatitân centre or similar facility] <u>Accessibility/Inclusion Efforts:</u> Communications shared broadly among Indigenous community-based organizations; Opening Blessing</p>	<p>Create an additional opportunity for Indigenous Community members to attend an engagement activity and share their voices.</p>	<p>Week of February 13, 2023</p>	<p>Consult</p>

Engagement Activity	Engagement Purpose/Intent	Timing	IAP2 Spectrum
<p><u>Public and Stakeholder Input</u>  <u>Mechanism:</u></p> <ul style="list-style-type: none"> <li>○ Note takers at each presentation board to record input and feedback</li> <li>○ QR codes and link to Public Online Survey will be available</li> </ul>			
<p><b>Public Meeting #1</b>  <u>Content:</u> “Key Topics and Issues”  <u>Delivery:</u> In-Person  <u>Timing:</u> 3-hour come and go [4:00pm – 7:00pm or 5:00pm – 8:00pm, to be confirmed in notice material]  <u>Location:</u> To be confirmed in notice material [facility within Wascana Centre]  <u>Accessibility/Inclusion Efforts:</u>            Information posted online for those not attending in person;            Communications shared broadly;            Spacing between stations accommodates wheelchair accessibility (confirm); iPad for filling out the survey (confirm)</p>	<p>[Designed as a come-and-go Open House].            Through poster boards positioned around the room, handouts, maps, fact sheets, Frequently Asked Questions (FAQs), and short presentations, provide those attending with the following:</p> <ul style="list-style-type: none"> <li>○ what a Master Plan is</li> <li>○ overview of the Master Plan Review &amp; Renewal process</li> <li>○ overview of the Master Plan Review &amp; Renewal Public Participation Plan events and how input will be considered</li> <li>○ principles of the 2016 Master Plan</li> <li>○ pillars of the 2016 Master Plan</li> <li>○ consult the public on key topics and issues that will inform the development of the Master Plan</li> <li>○ opportunity for the public and stakeholders to provide input on their key topics and issues related to the Master Plan Review &amp;</li> </ul>	<p>Week of February 13, 2023</p>	<p>Consult</p>

Engagement Activity	Engagement Purpose/Intent	Timing	IAP2 Spectrum
<p><u>Public and Stakeholder Input</u>  <u>Mechanism:</u></p> <ul style="list-style-type: none"> <li>Note takers at each presentation board to record input and feedback</li> <li>QR codes and link to Public Online Survey will be available</li> </ul>	<p>Renewal through discussions at the stations in the room [and the online survey]</p> <p>[Members of the public who cannot attend the Open House will be able to access the Open House material on the project website].</p>		
<p><b>Public Online Survey #1</b>  <u>Content:</u> “Key Topics and Issues”  <u>Survey Details:</u></p> <ul style="list-style-type: none"> <li>Promoted in tandem with Open House</li> <li>Open for a minimum of 2 weeks</li> <li>Accessed through a link on the Wascana Centre website and QR codes at the Open House</li> <li>Hosted on Qualtrics survey platform (all data is stored in Canada)</li> </ul>	<p>Provide the public with an opportunity to share their input, ideas, and feedback on the key topics and issues that are important to them for the Wascana Centre Master Plan, including existing and possible new pillars.</p> <p>The online survey will feature a series of quantitative-based questions. Any open text questions will be provided verbatim, in alphabetical order.</p>	<p>Weeks of February 13, 2023 – Week of February 20, 2023</p>	<p>Consult</p>
<p><b>Stage 1 – What We Heard Summary</b>  <u>Contents:</u> Open House attendance, survey uptake, Key Topics and Issues Heard by public and stakeholder input  <u>Details:</u> High-level summary provided by DTAH/Praxis for PCC to include on the project website.</p>	<p>Fulfil the promise to the public to report back on findings from public participation.</p> <p>Provide a high-level summary of the uptake and findings from the Open House and survey with an infographic to illustrate.</p> <p>Thank the public for their participation.</p>	<p>4 – 5 weeks following the Open House</p> <p>Week of March 13, 2023 – Week of March 20, 2023</p>	<p>Inform</p>
<p>Stage 2: Vision and Objectives</p>			

Engagement Activity	Engagement Purpose/Intent	Timing	IAP2 Spectrum
<p><b>One-on-One Interviews with Indigenous Community leaders</b> (In-Person/Virtual)</p>	<p>Gain ideas and feedback on aspects of the Master Plan Review &amp; Renewal vision and draft objectives/recommendations from the perspective of leaders in the Indigenous Community.</p>	<p>April 2023 – May 2023</p>	<p>Consult</p>
<p><b>Public Visioning Poll</b> <u>Survey Details:</u></p> <ul style="list-style-type: none"> <li>○ Online, survey with information material to review before providing feedback</li> <li>○ Launched in tandem with Public Pop-Ups</li> <li>○ Open for a minimum of 2 weeks</li> <li>○ Accessed through a link on the Wascana Centre website and QR codes featured at the Public Pop-ups</li> <li>○ Hosted on survey platform ‘Qualtrics’ (all data is stored in Canada)</li> </ul>	<p>The public will be invited to provide their input, ideas, and feedback on aspects of the Master Plan Review &amp; Renewal vision and draft objectives/recommendations through an online poll.</p> <p>Areas for input and ideas may include the following:</p> <ul style="list-style-type: none"> <li>○ Are the key planning principles and pillars of the Master Plan still relevant? Where do they fall short (i.e., possible new principles and/or pillars)?</li> <li>○ Discussion of potential future Improvements and Major Developments in relation to the planning principles and planning area descriptions. What are the public’s preferred priorities? What should be the next steps?</li> </ul> <p>[Members of the public will be able to access the survey information material on the project website].</p>	<p>Weeks of May 22, 2023 – Week of May 29, 2023</p>	<p>Consult</p>
<p><b>Indigenous Engagement Pop-up</b></p> <ul style="list-style-type: none"> <li>○ 3-hour Pop-up</li> <li>○ 2 people on site to engage with the community and promote the Public Visioning Poll</li> </ul>	<p>Pop-up engagements are quick and casual ways of hearing from members of the community, especially those who typically would not attend a traditional community consultation.</p>	<p>Weeks of May 22, 2023 – Week of May 29, 2023</p>	

Engagement Activity	Engagement Purpose/Intent	Timing	IAP2 Spectrum
<ul style="list-style-type: none"> <li>Pop-up location to be confirmed in notice material</li> </ul>	<p>On-site pop-up will be stationed in an accessible, high traffic area. The Public Visioning Poll will be promoted, with passerby's encouraged to complete the poll on their cell phones. [iPads may also be available for people to complete the poll.]</p>		
<p><b>Public Pop-ups</b></p> <ul style="list-style-type: none"> <li>Six (6) in-person Pop-ups each lasting 3 hours</li> <li>2 people on site to engage with the public and promote the Public Visioning Poll</li> <li>Includes information on the project, including the QR code and link to the Public Visioning Poll</li> <li>Pop-up location to be confirmed in notice material</li> </ul>	<p>Pop-up engagements are quick and casual ways of hearing from members of the community, especially those who typically would not attend a traditional community consultation.</p> <p>On-site pop-ups will be stationed in high-traffic areas that the Regina public frequents. The Public Visioning Poll will be promoted, with passerby's encouraged to complete the poll on their cell phones. [iPads may also be available for people to complete the poll.]</p> <p>To encourage diverse participation in the public visioning poll, the pop-ups will be stationed at geographically dispersed locations in Regina.</p> <p>The pop-ups will also feature background information consistent with that shared in the Public Open House.</p>	<p>Weeks of May 22, 2023 – Week of May 29, 2023</p>	<p>Consult</p>
<p><b>Stage 2 – What We Heard Summary</b>  <u>Contents:</u> Visioning Poll uptake, Key Findings heard from the public</p>	<p>Fulfill the promise to the public to report back on findings from public participation.</p>	<p>4-5 weeks following the Public Visioning Survey close</p>	<p>Inform</p>

Engagement Activity	Engagement Purpose/Intent	Timing	IAP2 Spectrum
<u>Details:</u> Summary provided by DTAH/Praxis for PCC to include on the project website.	Provide a high-level summary of the uptake and findings from the Public Visioning with an infographic to illustrate.  Thank the public for their participation.	Week of June 26, 2023 – Week of July 3, 2023	
<b>Stage 3: Initial Draft of Master Plan</b>			
<b>One-on-One Interviews with Indigenous Community leaders</b> (In-Person/Virtual)	Gain an understanding of key topics and issues from the perspective of leaders in the Indigenous Community.	August 2023 – September 2023	Consult
<b>Indigenous Community Members Meeting #2</b> <u>Content:</u> “Review of the Initial Master Plan Draft” <u>Delivery:</u> In-Person <u>Timing:</u> 2-hour come and go [5:00pm – 7:00pm, to be confirmed in notice material] <u>Location:</u> To be confirmed in notice material [mâdawêyatitân centre or similar facility] <u>Accessibility/Inclusion Efforts:</u> Communications shared broadly among Indigenous community-based organization; Opening Blessing <u>Public and Stakeholder Input Mechanism:</u> <ul style="list-style-type: none"> <li>○ Note takers to record input and feedback</li> </ul>	Create an additional opportunity for Indigenous Community members to attend an engagement activity and share their voices.	Week of September 11, 2023	Consult

Engagement Activity	Engagement Purpose/Intent	Timing	IAP2 Spectrum
<ul style="list-style-type: none"> <li>QR codes and link to Public Online Survey will be available</li> </ul>			
<p><b>Public Meeting #2</b>  <u>Content:</u> “Review of the Initial Master Plan Draft”  <u>Delivery:</u> In-Person  <u>Timing:</u> 3-hour come and go [4:00pm – 7:00pm or 5:00pm – 8:00pm, to be confirmed in notice material]  <u>Location:</u> To be confirmed in notice material [facility within Wascana Centre]  <u>Details:</u></p> <ul style="list-style-type: none"> <li>In-Person, QR codes and link to Public Online Questionnaire will be available</li> </ul> <p><u>Accessibility/Inclusion Efforts:</u>  Information posted online for those not attending in person;  Communications shared broadly;  Spacing between boards for wheelchair accessibility.</p>	<p>DTAH will present a high-level review of the initial Master Plan draft and invite input and feedback from the public through the online questionnaire.</p> <p>Opportunity for multiple flip chart/poster board stations for the public to provide input with sticky notes.</p> <p>[Members of the public who cannot attend the Open House will be able to access the Open House material on the project website].</p>	<p>Week of September 18, 2023</p>	<p>Consult</p>
<p><b>Online Questionnaire</b>  <u>Survey Details:</u></p> <ul style="list-style-type: none"> <li>Online, survey with information material to review before providing feedback</li> </ul>	<p>The online questionnaire will provide the public with an opportunity to review the Master Plan draft and share their input and feedback. Input might include:</p> <ul style="list-style-type: none"> <li>What do you like about the plan?</li> </ul>	<p>Week of September 18, 2023 and Week of September 25, 2023</p>	<p>Consult</p>

Engagement Activity	Engagement Purpose/Intent	Timing	IAP2 Spectrum
<ul style="list-style-type: none"> <li>○ launched in tandem with the Public Meeting #2</li> <li>○ Open for a minimum of 2 weeks</li> <li>○ Accessed through a link on the Wascana Centre website and QR codes featured at the Open House</li> <li>○ Hosted on survey platform 'Qualtrics' (all data is stored in Canada)</li> </ul>	<ul style="list-style-type: none"> <li>○ What don't you like about the plan?</li> <li>○ What's missing?</li> </ul> <p>[The online questionnaire will feature a series of quantitative and qualitative-based questions. Responses to qualitative questions will be provided verbatim, in alphabetical order].</p>		
<p><b>Stage 3 – What We Heard Summary</b>  <u>Contents:</u> Open House attendance, survey uptake, key input heard from the public and stakeholders  <u>Details:</u> High-level summary provided by DTAH/Praxis for PCC to include on the project website.</p>	<p>Fulfill the promise to the public to report back on findings from public participation.</p> <p>Provide a high-level summary of the uptake and findings from the Open House and Public Online Questionnaire with an infographic to illustrate.</p> <p>Thank the public for their participation.</p>	<p>3 weeks following the Online Questionnaire closing</p> <p>Week of October 16, 2023</p>	<p>Inform</p>
<b>Stage 4: Final Draft of Master Plan</b>			
<p><b>Virtual Online Feedback Opportunity for Master Plan final draft</b>  <u>Details:</u></p> <ul style="list-style-type: none"> <li>○ Online</li> <li>○ Open comment boxes with limited character #</li> </ul>	<p>The Master Plan final draft will be featured in an online format [on the PCC website] for the public to review. Online comments box[es] will be featured on the site to gain the public's final feedback.</p>	<p>Week of October 23, 2023  – Week of October 30, 2023</p>	<p>Consult</p>

Engagement Activity	Engagement Purpose/Intent	Timing	IAP2 Spectrum
<ul style="list-style-type: none"> <li>○ Featured on the PCC website</li> </ul>	[Responses to questions will be provided verbatim, in alphabetical order].		
<p><b>Stage 4 – What We Heard Summary</b></p> <p><u>Contents:</u> Final comments.</p> <p><u>Details:</u> Summary provided by DTAH/Praxis for PCC to include on the project website.</p>	<p>Fulfil the promise to the public to report back on findings from public participation.</p> <p>Provide a high-level summary of the final comments.</p> <p>Thank the public for their participation.</p>	<p>4-5 weeks following the comment box closure</p> <p>Week of December 4 – Week of December 11, 2023</p>	Inform